**MONITORING IMPLEMENTATION OF CLUSTER/SECTOR COORDINATION IN COUNTRIES :**

**13 THIRTEEN KEY STEPS / GOOD PRACTICES / TOOLS**

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| **color coding** | **Appraisal: through self-evaluation, REWA quality assurance and peer reviews** |
| red | critical gaps with no or very limited improvements |
| orange | some improvements but still cause for concerns |
| green | good practice, still improving |
| dark green | excellent practice, outstanding |

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| --- | --- | --- |
| Area | Rate | Remarks |
| 1. **Understanding** of the Humanitarian Reform and Cluster Approach by the Cluster Partners and other WASH stakeholders |  |  |
| 2. Do you have the **WASH Cluster handbook**? Were partners presented and given the WCC handbook (through meeting or workshop)? |  |  |
| 3. Does your TOR (job desc) include the **13 WCC functions** (as per generic Global WASH Cluster WCC TOR)? |  |  |
| 4. Is the quality of WASH information management satisfactory according to you and WASH partners, and in line with the IASC guidance? Is there a IM officer dedicated (or not) to the WCC work. |  |  |
| 5. Are there satisfactory **TOR for the WASH Cluster/Sector group**? |  |  |
| 6. Are there satisfactory **TOR for the technical Cluster/Sector sub-groups**? |  |  |
| 7. Is there a WASH Cluster **Standard Operational Framework** ? |  |  |
| 8. Is there an operational **Cluster Contingency Plan** linked with the Inter-Agency Contingency Plan? |  |  |
| 9. Is there an updated WASH **contact list**? |  |  |
| 10. Is there a satisfactory and functional **Cluster response monitoring system** such a “4W & gaps matrix” (who’s doing what where when, & gaps)? (First essential tool) |  |  |
| 11. Is there a **WCC tool for planning & monitoring WCC deliverables** – preferably a **single tool** for planning, monitoring, info & analysis sharing, and access to archived information? (second essential tool) |  |  |
| 12. Has a **training needs assessment and/or a capacity & gap mapping** of the WASH partners have been conducted? Has a **training programme** been proposed and planned? |  |  |
| 13. Is there a mechanism to measure/appraise the performance of the cluster work, such as **cluster performance peer review, or self-assessment performance?**  Done or Planned? |  |  |
| Other extra areas of performance. |  |  |

**END OF CHECK-LIST**