

**OBJECTIVE**

The Regional and Deputy regional focal points are the Cluster points of contact who undertake facilitation of cluster activities at the field level, share information and response planning with the overall objective of identifying gaps, preventing duplication and ensuring an effective response.

This document summarises the roles and responsibilities of WASH Cluster Regional, Deputy and District AWD/Flooding Focal Points.

Focal Point	Role and Responsibility
<b>Regional</b>	<ul style="list-style-type: none"> <li>• Identify partners in the region, where they are working, and identify any gaps and overlaps in the districts. Inform WASH Cluster Team to update the 4W matrix if required</li> <li>• Facilitate field coordination meetings to share information, identify common problems. If problems can't be addressed at regional level, request support from Zonal focal point or WASH Cluster team</li> <li>• Facilitate joint needs assessments and monitoring missions to prioritise needs in the region, as required or requested – in coordination with OCHA field officer</li> <li>• Facilitate implementation of standards and guidelines,</li> <li>• Ensure appropriate information exchange between the cluster members in the field and Nairobi based Cluster team</li> <li>• Ensure the Cluster coordinator and OCHA field officers are informed of cluster specific developments in the region</li> <li>• Disseminate key WASH documents to members</li> <li>• Jointly with the Zonal focal point, coordinate AWD/Flood Preparedness and Response for the WASH Cluster at District level.</li> <li>• Establish strong working relationships with all the cluster members in order to facilitate effective collaboration and communication</li> </ul>
<b>Deputy Regional</b>	<ul style="list-style-type: none"> <li>• Support Regional Focal point to follow up with the WASH cluster team to update the 4W matrix and guide members who have a problem filling out the 4W matrix</li> <li>• Chair the regional meetings in case the regional focal point is absent and write meeting minutes</li> <li>• Proactively share information with the cluster members</li> </ul>
<b>District AWD/ Flooding</b>	<ul style="list-style-type: none"> <li>• Collect information on existing AWD outbreaks and floods and share with Nairobi WASH cluster, SWALIM and the regional Focal point for onward response</li> <li>• Identify gaps during AWD/Flooding, who is responding, supplies needed and share information during the regional cluster meetings</li> <li>• Monitor river levels through observation and through SWALIM websites and share the information during the regional cluster meetings</li> <li>• Support establishment of a multidisciplinary taskforce for AWD/Cholera for each region, including community members, ideally led by local health facility</li> <li>• Establish coordination with other WASH agencies working in district</li> </ul>
<b>WASH Cluster Agency</b>	<ul style="list-style-type: none"> <li>• Share information with District Focal Point</li> <li>• Update 4W matrix to avoid overlaps and gaps</li> <li>• Attend Regional WASH Cluster meeting</li> </ul>