

OBJECTIVE

This document serves as a guide for District Focal Points for AWD/Cholera and Flooding.

Responsibility

The main responsibility for the District Focal Points for AWD/cholera is to coordinate preparedness, prevention and response to AWD/Cholera outbreaks and flooding in their district.

Annex 1: Map of Zonal, Regional and District Focal Points

Annex 2: Terms of Reference for WASH Focal Points

Annex 3: Weekly report for WASH Cluster District Focal Point for AWD/Cholera and Flooding

Key Documents

- WHO Surveillance AWD/Cholera Rumour and Outbreak Tracking Matrix (produced weekly, and emailed by National WASH Cluster)
- WASH Cluster AWD/Cholera Prevention and Response Plan (on WASH Cluster website)
- WASH Cluster Flood Response Guide (on WASH Cluster website)

Key Websites

- **WASH Cluster Somalia:** <http://ochaonline.un.org/somalia/WASH>
- **WASH Cluster Somalia Hygiene Promotion Material and AWD/Cholera Handouts:** Click the link on the WASH Cluster website, or go directly to: <http://ochaonline.un.org/somalia/Clusters/WASH/HygienePromotion/tabid/7688/language/en-US/Default.aspx>
- **SWALIM Flood Risk and Response Management Information Centre:** <http://www.faoswalim.org/subsites/frmmis/index.php> (for river levels, current flooding, and to report a flood)
- **SWALIM:** <http://www.faoswalim.org/> (at bottom of page: Somalia Rainfall Forecast, Flood Watch Bulletin, Somalia Dekadal Rainfall Bulletin)

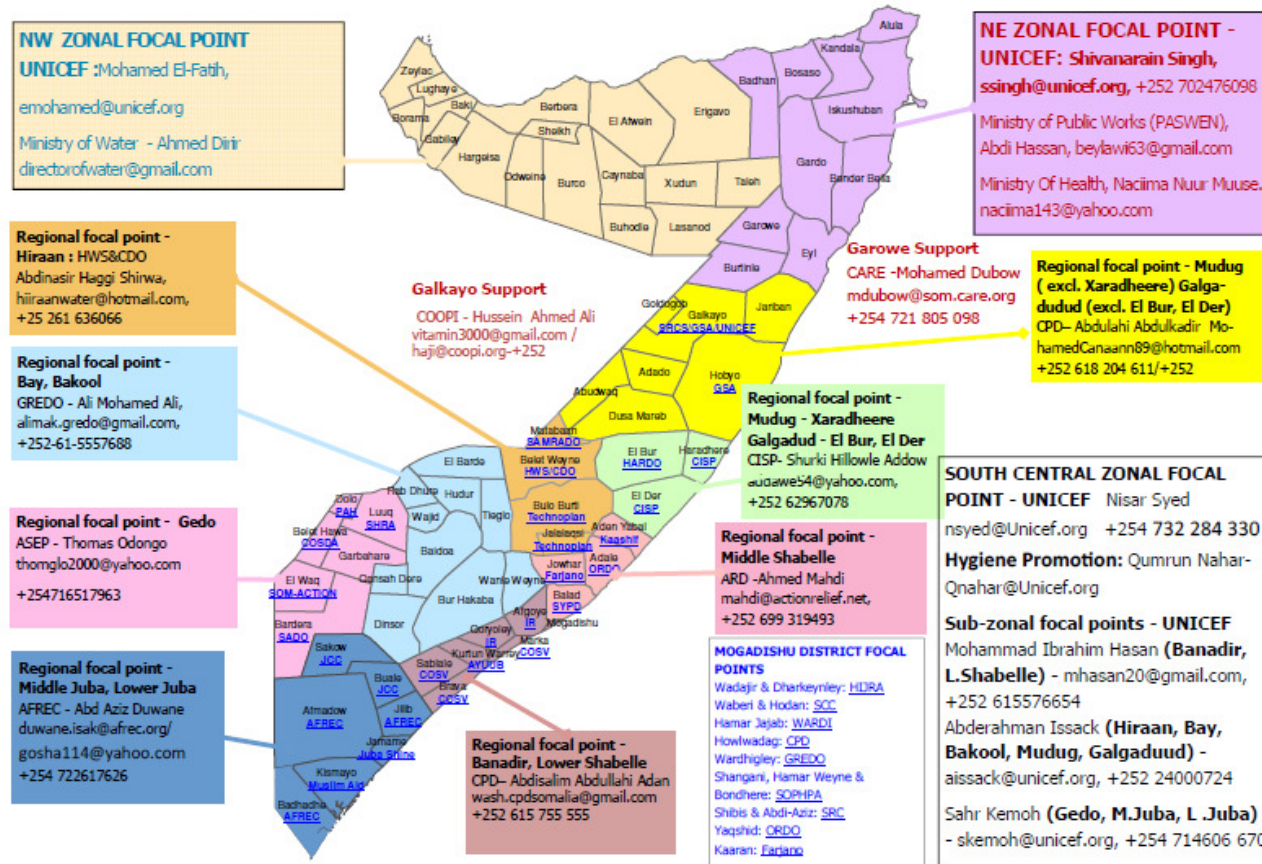
Key Contacts

Contact	Name	Email	Phone	Key role
WASH Cluster Coordinator	Pierre Oger	poger@unicef.org	+254 (0)20 762 28482 +254 (0)728 601 203 +252 90 535815	Overall Coordination
WASH Cluster Support Officer	Fatuma Ali	fatali@unicef.org	+254 (0)20 762 28550 +254 (0) 705194104	Support to Regional and District Focal Points. Contact list
Information Management Specialist	Shem Okiomeri	sokiomeri@unicef.org For large files: wash.cluster.somalia@gmail.com	+254 705 194154	4W Matrix Maps Providing summary of who is doing what where
Zonal, Regional, District focal points		See map in Annex 1		

Annex 1: Map of WASH Cluster Zonal, Regional and District Focal Points (also available on the WASH Cluster website)

WASH Cluster Somalia: Zonal and Regional Focal points

Including district focal points for flood/AWD reporting– August 2012



Annex 2: Terms of Reference for WASH Focal Points

Focal Point	Role and Responsibility
Zonal	<ul style="list-style-type: none"> In Somaliland and Puntland, Zonal focal points can take a similar role as Regional Focal Points in South-Central given ability to attend meetings If present and possible, support Government to take a key role in Cluster, ideally leading or co-chairing Cluster meetings. As Government has the overall responsibility for water, sanitation and hygiene. In South Central, Zonal Focal Points support Regional Focal Points remotely, due to lack of access
Regional	<ul style="list-style-type: none"> <u>Facilitate regular field coordination meetings</u> to share information, identify common problems. If problems can't be addressed at regional level, request support from Zonal focal point or WASH Cluster team Invite partners working in the region to field coordination meeting Facilitate regular review of the Regional Who is Working Where (4W) summary (pivot table provided by the WASH Information Management Specialist). Encourage active agencies not on the 4W matrix to contact the WASH Cluster IM Specialist. Identify any gaps and overlaps in the districts. Request 4W summary data, or maps, from WASH Cluster Information Management Specialist to fill requests for information from OCHA, or to support Cluster discussions Facilitate joint needs assessments and monitoring missions to prioritise needs in the region, as required or requested – in coordination with OCHA field officer Facilitate implementation of WASH Cluster standards and guidelines Ensure appropriate information exchange between the cluster members in the field and Nairobi based Cluster team Ensure the Cluster coordinator and OCHA field officers are informed of cluster specific developments in the region Disseminate key WASH documents to members Jointly with the Zonal focal point, coordinate AWD/Flood Preparedness and Response for the WASH Cluster at District level Establish strong working relationships with all the cluster members in order to facilitate effective collaboration and communication
Deputy Regional	<ul style="list-style-type: none"> Support Regional Focal point to follow up with the WASH cluster team to update the 4W matrix and guide members who have a problem filling out the 4W matrix Chair the regional meetings in case the regional focal point is absent and write meeting minutes Proactively share information with the cluster members
District AWD/ Flooding	<ul style="list-style-type: none"> <u>Coordinate prevention and response to AWD/Cholera and Flooding in District</u> Establish coordination with other WASH agencies working in district Collect information on preparedness and prevention activities. Identify gaps. Work with Regional Focal Point to initiate action to fill gaps in Regional meetings Monitor river levels through observation and through SWALIM website. Collect information on AWD outbreaks and floods: who is responding and gaps. Work with Regional Focal Point to initiate action with agencies working in district or region Report on preparedness, response and gaps for your district, at 1) the Regional WASH Cluster meeting (if you are able to attend), and 2) via the weekly Reporting template (Annex 3) to Regional and National Cluster, or whenever conditions change Regular contact with local health authorities for quick information sharing and response Support establishment of a multidisciplinary taskforce for AWD/Cholera for each district, including community members, ideally led by local health facility
WASH Cluster Agency	<ul style="list-style-type: none"> Share information with District Focal Point Update 4W matrix to avoid overlaps and gaps Attend Regional WASH Cluster meeting

Annex 3: WEEKLY REPORT from WASH Cluster District Focal Point for AWD/Cholera and Flooding

Due date: End of each week – if there are changes to report

Send to: WASH Cluster Coordination team, Zonal and Regional focal points (kharries@unicef.org, fatali@unicef.org, sokiomeri@unicef.org, mhbrahim@unicef.org, mhasan20@gmail.com, skemoh@unicef.org aissack.unicefsomalia@gmail.com and your Regional Focal Point)

Region / District:

WASH Cluster District Focal Point for AWD/Cholera and Flooding:

Contact (name, email, phone number):.....

Date submitted:

PREPAREDNESS for Outbreaks and Flooding (please update only if there are changes)

Location	Prevention		Response	Gaps	
In the past three years, where are the <u>most likely locations</u> in your district for AWD/cholera outbreaks?	Are key unprotected wells being <u>chlorinated</u> ? (Y/N) Please list organisations doing the chlorination	Are organisations distributing <u>WASH items</u> (for example: jerry cans, soap, aquatabs)? (Y/N) Please list the organisations doing this	Is <u>Hygiene Promotion</u> taking place? (Y/N) and is it as per the WASH Cluster Hygiene Promotion Package Please list organisations	Is an agency <u>ready to respond</u> to an outbreak – with capacity and supplies? Please list the organisation	What are the remaining gaps? Report these to Regional Cluster meeting for action
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Preparedness activities in place in the district?	
• Are WASH preparedness supplies (chlorine, aquatabs, soap, jerry cans) available? (Y/N) If so, with which agencies, and are they at Regional or District level	
• Do Health centres/clinics have supplies of chlorine and soap? (Y/N) (It is Health's responsibility, but WASH can support)	
• Have organisations who are doing AWD/Cholera preparedness or response submitted a 4W matrix (Y/N). (Contact Shem Okiomeri, sokiomeri@unicef.org, WASH Cluster Information Management Specialist, if you need support for 4W)	

Who is responding to current AWD/Cholera outbreaks and flooding in the District for WASH?*(Please report weekly, if new outbreaks or rumours occur)*

• AWD/Cholera

Where are the current AWD/CHOLERA Outbreaks? <i>(please use information from local hospitals, MCHs and OTPs)</i>			Is there a WASH organisation responding? <i>(Y/N)</i>	Which WASH organisation is responding?				Is extra support required (Y/N) <i>If Yes, provide detail below</i>
Region	District	Village		Agency	Contact name	Email	Phone number	

Additional information:....

• Flooding

Current FLOODING			Is there a WASH organisation responding <i>(Y/N)</i>	Agency Responding				Is extra support required (Y/N) <i>If Yes, provide detail below</i>
Region	District	Village		Agency	Contact name	Email	Phone number	

Additional information:

To report suspected outbreaks of AWD/Cholera, please email the WHO Surveillance Unit at the following addresses:

cluster@nbo.emro.who.int, ajangaa@nbo.emro.who.int, gathecag@nbo.emro.who.int, mashhadik@nbo.emro.who.int, sifumaj@nbo.emro.who.int,
ayalo@un.org, saleho@nbo.emro.who.int; +254737357838, +254716661804

and copy WASH Cluster team and Zonal focal points: kharries@unicef.org, sokiomeri@unicef.org, fatali@unicef.org, skemoh@unicef.org,
aissack@unicef.org, mhasan20@gmail.com