

WASH Safety and Accessibility Toolkit

Part 4. Latrines

Reference of the audit (to easily locate the different filled checklists): _____

Date: _____

Time of the day: _____

Location (give the required details of the location where this audit has been conducted – You could even include project's reference):

If possible, the audit team should keep the same people filling out the different checklists (from Part.2 to this one). If there is any change in the auditing team, mention it here:

Specifications of the Latrine

Location / Address / GPS coordinate / P-Code	
Type of latrine or toilet (double or simple pit latrine VIP ¹ , flush, etc.)	
Structure of the toilet/latrine (materials, superstructure, ventilation, pit, platform, etc.)	
Use of the toilet/latrine (communal, shared OR private, household OR other) – If communal latrine / latrine block, specify the number of doors	
Estimated number of users	
Name of implementing organization	
General description (technical characteristics; sanitary conditions of the latrine and surroundings; state of the latrine, equipment and platform; etc.)	

If you didn't do it in Part.2, draw a diagram (on a separate sheet) a) from above and b) from the side, to show dimensions of the latrine and surrounding area.

¹ Ventilated Improved latrine

WASH Safety and Accessibility Toolkit

Part 4. Latrines

OBSERVATION CHECKLIST LATRINE

Latrine	Yes	No	Notes/ideas for improvement
Is the latrine/toilet located less than 50 meters from the user's living area/shelter?			
Is there lighting inside the latrine/toilet (natural light at daytime for persons with visual impairment; and artificial light at night-time) and in the surrounding area?			
Is the latrine/toilet private enough to prevent anyone from seeing inside (door heights, windows, cracks in the wall, etc.)?			
Are the door handles easy to use and grasp with one hand?			
Is there a lock on inside of the stall? (Can it easily be closed by everyone? (Bolt or metal hook with eye etc.) Is it low enough for children and wheelchair users to reach it?)			
Does the toilet door open outwards?			
Is there enough clearance space on one side of the latrine/toilet seat to allow side or lateral transfers from a wheelchair? ²			
If grab bars are available, are they circular, in the appropriate position, solidly attached and easy to grasp?			
Are grab bars in a colour that contrasts with the walls?			
If it is a squatting slab, does it have any modifications to improve accessibility? (squatting plate add-on, toilet chair or similar ³)			
Is the height of the toilet seat reachable for children?			
Is there a place to dispose sanitary pads such as a bin in the female latrine/toilet?			
Is there a space with privacy to wash and dry reusable sanitary pads/materials within or near latrines/toilets or other places?			
Is there a handwashing station inside the latrine stall?			
Is there a handwashing station outside the latrine (within 5meter distance)?			
Is there a functioning water supply for the handwashing station?			
Is soap available and showing signs of use?			

² If you can't check with a wheelchair for the audit, check the recommended space of 0.9 metres.

³ <https://www.unicef.org/innovation/media/14246/file>

WASH Safety and Accessibility Toolkit

Part 4. Latrines

Can the handwashing station be easily reached and used by all users – including small children?			
Is there somewhere for the water to be disposed of that keeps the surroundings hygienic and from becoming slippery?			
Is the latrine clearly marked for male and female (pictorial or otherwise)?			
Is there a clear sign outside the toilet door to identify it as an accessible latrine/toilet (when relevant)?			
Any additional comments, observations, and ideas for improvement?			



WASH Safety and Accessibility Toolkit

Part 4. Latrines

CONSULTATIONS WITH WOMEN, GIRLS AND PERSONS WITH DISABILITIES

Below are suggested discussion questions that can be used in Focus Group Discussions with women and girls, elders, persons with disabilities, women's rights/women-led organizations, and organizations of persons with disabilities.

In the Part 1 of the Toolbox, you will find recommendations and tips to conduct FGDs.

Please select and contextualize the questions that are the most relevant for your information needs. Do not hesitate to add any questions if needed.

It is strongly recommended to conduct the consultations with women and girls with female enumerators, whenever possible.

- Were the communities i.e., women, girls, older persons and persons with disabilities consulted to determine the location and design of the latrine? Is there a feedback mechanism?
- Are men and women without or with disabilities (ask about physical, hearing, visual, intellectual and psychosocial disabilities) of all ages using the latrines/toilets? Who is not using them and why? (Prompt for path access and use constraints: slippery areas, steps, obstructions, steps and use of ramps, wideness of entrance, light to see, inability to squat, too high seat, dirty / not functioning, etc.)
- Have any men and women with disabilities, that are unable to access shared latrines/toilet, received toilet chairs/buckets or other assistive aids that can be used in the house?
- Are there any fears or concerns related to using the latrine for women and girls (with or without disabilities) in particular? Do women and girls have any fears or concerns that keep women, girls and other at-risk groups from using latrines (e.g., lack of privacy; fear of harassment; unsafe times of day or night; not MHM friendly, etc.)?
- What are the potential risks to the safety of women and girls in your community, including physical attack or sexual harassment, walking to/from the latrines? What suggestions do you have in relation to the location and design of latrines to prevent these types of risks?
- Do women/boys/girls use the latrines (alone/in group; during day/night)? If they access in groups or only during a particular time of the day, is there any reason for this?
- Are the latrines providing them with privacy and facilities needed to meet their menstrual hygiene needs?
- What can your community do to improve safety for women and girls at the latrines?
- Who is managing and cleaning the latrines? Is there a Sanitation Committee? Do you have any concerns about the person or anyone managing the latrine?
- Are persons with disabilities represented in the Sanitation Committee?
- Are the opinions of female members reflected in the design and location of latrines? If not, what could be done to help address participation?
- Are the opinions of persons with disabilities reflected? If not, what could be done to help address participation?
- Are there any design aspects that could be considered to help you to be able to enter and use the latrine more easily? (handles inside, hooks inside for clothes, lights inside) etc.?