**WASH Cluster Venezuela – Set-up of Core Coordination Functions and Minimum Requirements – Situation Analysis (August 2019) and Priority Action Points**

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| **Core Function** | **#** | **Minimum Requirement** | **Baseline (July 19)** | **Status**  **(01.08.19)** | **Status (30.08.19)** | **Situation Analysis**  **●** on track / complete **●** not completed yet ● not on track | **#** | **Action Point** | **Focal Person** | **Priority Level** | **Deadline** | **Stock taking exercise**  **29.08.19** | **Additional stock taking exercise**  **30.08.19 (meeting David Simon, Franck Bouvet, Hugues Burrows, David Alford)** |
| **1. Support service delivery** | **11** | Cluster/sector at **national level** is adequately staffed and is proportional to the size of the needs for coordination |  |  |  | 1. WASH Cluster and IM positions are outsourced with not predictability: WASH CC (Irish Aid) leaves end of October and the IM (IMMAP) end of September. The positions for the CCs and IMOs are planned within UNICEF under contract modalities to be set up (TA, FT), depending on 2020 availability of budget for 2020. **No continuity and predictability of the cluster and IM positions is guaranteed after October**. 2. There is a lack of knowledge of the cluster approach for all stakeholders (including National UNICEF Staff, Government, partners…). | **111** | **Secure the CC and IMO positions for the in-coming 6 months, while the CO is looking for a LT solution. Monitor of the WCC and IMO requests, alert Rep (CO), Regional Specialist (LACRO) and CAST (Geneva) in case of no progress by end of August** | **HB** | **VERY HIGH** | **31 Aug 19** | **Ongoing. I have been in touch with Irish Aid, they have received the request from Unicef. They will not cover 6 months, they are considering 4 months as from end of November. They should confirm next week.** | Hugues willing to continue till endo of March but would like to have November free and no firm confirmation from Irish Aid.  David ok to extend for one months for the same ToRs.  No one will be on November ! Gap ! FST to be deployed in November – December ?  FT positions for CCs have been created. Fundings = ?  IMO = ? |
|  | 112 | Follow-up the organization of the WoC training for September 2019. Ensure the participation of key UNICEF (including from the other clusters) and partners, including HIDROVEN. Ensure the transfer of agreed funding by the WASH Sector to GWV to secure the participation of the facilitator. Take stock with Regional and GVA offices in due time. | HB | **HIGH** | 23 Aug 19 | Ongoing. All UNICEF WASH focal points and one member from other sub national clusters will attend. Other national level clusters have been invited, follow-up needed in next few days. Ditto with partners. Management has yet to send invitation letter to HIDROVEN, will speak with them in next few days | JC very proactive. WOC in UNICEF office. Focal points WASH and one more person / sector / office. Only the Nutrition Coordinator has shown interest. **Urgent:** Hugues to send a letter of invitation to Hidroven. Min Salud Ambiental, FEDE, Proteccion Civil? Send an invitation letter (UNICEF must cover) Hidro… State, National Red Cross. where UNICEF is working |
|  | 113 | Based on the briefing packages developed for the GWC partners by the GWC, agree on duties and responsibilities for each WASH Cluster Partner (exchange of information, participation in TWiGs, development of cluster guidance, consolidation of assessments, etc…). **This should be included in the “Guia Operacional y Operativa del Grupo Tematico ASH”.** | HB | **HIGH** | 30 Aug 19 | Ongoing | **Guia Operacional y Operativa del Grupo Tematico ASH still draft.**  **Hugues to share the draft document. Should be completed in two weeks.** |
| **1. Support service delivery** | **12** | Cluster/sector at **national level** has a Term of Reference outlining the **structure, architecture, roles and responsibilities and minimum participating requirements** of the platform |  |  |  | 1. First draft of ToR developed and shared with the partners to get their feedback (an outline of the architecture at sub-national level, the communication flow between sub-national and national levels and the description of governance arrangements are still missing). 2. The role of the Government (HIDROVEN) in the cluster is still unclear. 3. TWiGs on priority topics have not been formally set up | 121 | Finalize the draft ToRs of the cluster, including the missing inputs that have been identified, and removing the obligation to be officially registered in the country for the partners | HB | **MEDIUM** | 15 Aug 19 | Done | OK |
|  | 122 | Clarify with HIDROVEN and WASH Cluster Partners (with the support of UNICEF Representative and the Chief of UNICEF WASH section) their participation in the WASH cluster. Two possibilities at this stage: 1) participation as observer, 2) Regular exchanges of information between HIDROVEN Representatives and the WCC. | HB | **MEDIUM** | 30 Sep 19 | Ongoing. Still to be defined with HIDROVEN. Director of Environmental health of MoH is now participating in water quality TWIG | Last cluster meeting was hold …. Last Twig meeting on quality was last Thursday. Minutes of meetings were not shared with Hidroven. Next cluster on tuesday 3rd.  Last meeting with Hidroven was end of June when Franck was in Venezuela. No further mission since then.  Hugues to have regular meeting (once or twice a month, preferably with Diego).  Idem with MoH and FEDE and NRC, CP… |
|  | 123 | Define priority technical topics the WC partners need to address, develop ToRs and set-up TWiG **with clear leader, expected outputs and timing**. It is suggested to set up the following TWiGs for the coming six months: 1) joint Health/WASH clusters TWIGs for the interventions in HCFs, 2) TWiG on water quality (monitoring, HHWTS, minimum packages), 3) quality of WASH response (based on the material shared by CAST). | HB | **HIGH** | 31 Aug 19 | Ongoing; Water quality, hygiene kits and assessment TWIGs already working. Identification of other TWIGS to be identified and agreed during next cluster meeting (03/09) | Three groups: 1) water quality, 2) hygiene kit + assessment (made of 6 partners)  Group 2) has no ToR. Disparities, hygiene kit definition in consultation with population. UNICEF distributes Hygiene Kit, but is not part of the group… |
| **1. Support service delivery** | **13** | **Cluster/sector meetings** organised WITH minutes and action points and frequency and structure of meetings is in-line with needs for coordination |  |  |  | 1. Monthly organization of WC meetings with agenda. Minutes of meetings should be more rigorously shared with partners (action points with responsible organizations, timing and use of standardized templates). Minutes of meeting should be archived and accessible for the partners | 131 | Improved as recommended | HB | **LOW** | 1 Sep 19 | Ongoing |  |
| **1. Support service delivery** | **14** | Strategic decisions for the cluster / sector are taken by a group of partners representing the interest of all the WASH Stakeholders involved in the response (for instance, a **Strategic Advisory Group**) |  |  |  | 1. No Strategic Advisory Group set up. It is important to set up the Group rapidly for an initiative period of 6 months in order to develop the SOF (Guia operativa y technical) to support the implementation of the HR. key organisations for SAG are: UNICEF, WHO, VRC 2. ToRs developed and shared with the partners (they will need to be completed identifying the election modalities of the SAG members) | 141 | Finalize ToR with inputs from partners | HB | **HIGH** | 15 Aug 19 | Ongoing; draft document shared with partners, so far 5 members have manifested interest in being members. To be discussed at next cluster meeting (03/09) | **URGENT**  5 organizations have manifested interest: UNICEF (Diego?), HCR, ACF, Fudep, Sesap, Rahias (?)… someone from MoH ? |
|  | 142 | Set up the SAG and task partners for the development of the SOF, including the definition of the minimum packages for WASH interventions (that will be reviewed early 2020 when the TWiGs are established) | HB | **HIGH** | 15 Aug 19 | Ogoing; SOF draft in progress, will be consolidated following next cluster meeting when members will have been vetted by all partners participating | As above.  SAG will be established on Sept 3 at the cluster meeting. |
| **1. Support service delivery** | **15** | When **Sub-national** clusters/sector platforms ARE established, there are clear focal points or sub-national coordinators in place | N/A |  |  | 1. Sub-clusters are formally established by OCHA and priority areas at sub-national level identified (Tachira, Zulia, Bolivar, Grand Caracas) y UNICEF. ToRs and SOPs are not in place to ensure cluster coordination. 2. For WASH, UNICEF Staff is double hatting, which is the optimal solution so far considering current capacity and the level of engagement of the organizations outside Caracas. | 151 | Develop and agree with partners (SAG), ToRs for Sub-Clusters | HB | **MEDIUM** | 30 Sep 19 | Ongoing; sub national cluster TdR elaborated and shared at field level. Need to be adopted at subnational level | ToR to be shared with GWC |
|  | 152 | Brief UNICEF WASH Staff in Zulia, Bolivar, Tachira and Grand Caracas and develop their work-plan in close collaboration with UNICEF Chief of WASH Programme till Dec 31, 2019 so that they can support the implementation of the cluster approach at sub-national level (double hatting) | DA | **MEDIUM** | 30 Sep 19 | **Started:** presentation developed leading to workplanning session – but WPs not yet concretized – timing for training difficult (retreat / WOC) | Meeting in Bolivar this week. Minutes must be shared with HIDROVEN.  There is a package for WASH and WASH Coordination for sub-cluster levels.  DA to carry out support mission in the three sub-offices (one week long) |
|  | 153 | Develop SOPs (information flow between subnational and national clusters) and train national staff (all clusters) for their implementation | DA | **MEDIUM** | 30 Sep 19 | **Started:** basic templates developed – partially introduced – timing for training difficult (retreat / WOC). | **Pending !** |
| **1. Support service delivery** | **16** | **Information sharing platform** established (website, file sharing or humanitarianresponse.info). |  |  |  | 1. WASH Cluster website not functional. No information sharing protocol established between the WCC and partners WASH, neither between OCHA, CLA and Cluster Coordinators (under construction). No repository for minutes, essential docs. No templates developed for the cluster. 2. Urgent need to develop Set up information IM framework and SOP for the cluster (national and sub-national levels). | 161 | Monitor the implementation of DA’s workplan based on the IM Framework, alert GWC in case of any bottle neck identified in the implementation (see IM framework and WP) | DA | **HIGH** | 31-Aug-19 | **Ongoing:** basic website est.- including most basic elements for other clusters.  Remains – clarify alongside other clusters what can/ should be public. | **Google site was not public. HR info has come to life.** |
| **1. Support service delivery** | **17** | **Activity reporting** form is established (4W or something similar). |  |  |  | A 4W template has been set up by OCHA (including for WASH sector) Some maps are set-up based on secondary data (by UNICEF M&E officer) allowing to identify partners’ presence in States. | 171 | Monitor the implementation of DA’s workplan based on the IM Framework, alert GWC in case of any bottle neck identified in the implementation (see IM framework and WP) | DA | **HIGH** | 31 Aug 19 | **Ongoing:** multiple improvements made to plantilla (though must be remade for various reasons).  4W ‘digestor’ able to receive messy data complete.  4W ‘splitter’ to facilitate data flows nearly complete.  Remains – clarity of data flows; and UNICEF capacity to maintain their ‘alternate’ flow. | Improvement of templates, HRP and HAC indicator are now consistent.  Information flows must be maintained.  Indicateurs HAC et HRP different les uns des autres.  4 W must be promoted.  **Priority : for the next HRP / HAC (2020), indicators must be consolidated.** |
| **1. Support service delivery** | **18** | **Information management** **capacity** exists to produce mapping/information products for operational presence and activities of partners |  |  |  | 1. There is no gap / duplication analysis of partners presence and activities for the WASH cluster. The data does not allow a prospective analysis to develop proactive strategy for the WASH cluster. 2. Activities reporting not set up yet to identify response gaps or to monitor the implementation of integrated WASH package (to be defined in the SOF) in the institutions or at community level (activities are reported as WASH and not segregated). | 181 | see 111 | see 111 | see 111 | see 111 |  |  |
|  | 182 | Monitor the implementation of DA’s workplan based on the IM Framework, alert GWC in case of any bottle neck identified in the implementation (see IM framework and WP) | DA | **HIGH** | 15 Sep 19 | **Ongoing / complete:** best we can get from the template is done – within limitations imposed by CLA. Can now be properly promoted / supported. Basic digestor (above) provides best analysis possible from template. | **ok** |
| **2 Inform the HC/HCT’s strategic decision-making** | **21** | **Standard WASH indicators** have been agreed by cluster partners and have been integrated into various multisector data collection initiatives (DTM, CCCM tracking, SMART surveys) |  |  |  | 1. HRP WASH cluster indicators have been developed. They include outputs and activity indicators. They will have to be improved for the next HRP (desegregation between water and sanitation or no monitoring of sanitation activities depending on priorities and discussions with partners), consolidated, and disseminated to multisector data collection initiatives. 2. There is no strategy to **systematically collect data** related to the WASH indicators defined. | 211 | Organize with the SAG, with the support of the FST ASS and CAST a revision of the HRP WASH cluster indicators. Ensure that the HRP indicators are consolidated with the HAC indicator (use the GWC HIR). Indicators must be agreed for the next HNO exercise. | DA | **HIGH** | 30 Sep 19 | **Ongoing:** 1st draft assessment framework complete – to be reviewed next week with TWG / ACAPs / GWC Assessment – pending SAG establishment. | **Become VERY HIGH**  **Draft 0 should be reviewed by technical group. Assessment framework should be fine-tuned.**  **To share with Augusto (GWC) !**  **Linked to potential REACH mission.** |
|  | 212 | Monitor the implementation of DA’s workplan based on the IM Framework, alert GWC in case of any bottleneck identified in the implementation (see IM framework and WP) | DA | **MEDIUM** | 30 Sep 19 |
| **2 Inform the HC/HCT’s strategic decision-making** | **22** | There is a cluster mechanism or protocol in place to **collect assessment data from partners** |  |  |  | 1. Three mechanisms are set up to assess the humanitarian situation: a) the WFP is organizing a multisector primary data collect at household that includes WASH questions (not reviewed by the WASH Cluster, some could have been improved), b) KII are organized (with a risk of biased responses), c) ENCOVI implement annual surveys based on a sampling of 30000 households (but not access to the database) 2. An second HNO exercise is planned for Oct. 2019, for which the WASH cluster needs to be prepared. A request for a FST. The WASH Cluster is not ready yet to support the assessment exercise | **221** | **Secure the deployment of the FST Assessment Specialist (3 months) to support the HNO exercise, alert Rep (CO), Regional Specialist (LACRO) and CAST (Geneva) in case of no progress by end of August** | **HB** | **VERY HIGH** | **31 Aug 19** | **Alert needs to be activated** | **Hugues’ role !** |
|  | 222 | Monitor the implementation of DA’s workplan based on the IM Framework, alert GWC in case of any bottle neck identified in the implementation (see IM framework and WP) | DA | **HIGH** | 01 Oct 19 | **Started:** multiple potential initiatives identified – contacts established for some. Framework to be integrated / promoted once complete. | **On-going** |
|  | 223 | Ensure the implementation of the tasks elaborated for the FST Assessment Specialist Request | HB | **HIGH** | 01 Oct 19 | Pending | **Not started !** |
| **2 Inform the HC/HCT’s strategic decision-making** | **23** | Cluster partners are regularly submitting activities data (5Ws) |  |  |  | 1. The low number of beneficiaries reported so far by the WASH cluster (around 13’000 beneficiaries) corresponds to the number of beneficiaries reached by UNICEF. In the incoming HRP, the funds requested by UNICEF and IOM represent 77% of the WASH response (59 and 18% respectively). 2. The 5W template is currently circulated among partners. The template (at intercluster level) has a series of flaws that need to be addressed (different basis for segregation, reporting based on number of people reached whatever the indicator is, no cumulative approach). | **231** | **Detailed tasks are included in DA work plans to take corrective actions and set up a robust 5W reporting system. Monitor the implementation of DA’s workplan based on the IM Framework, alert GWC in case of any bottleneck identified in the implementation (see IM framework and WP).** | **DA** | **VERY HIGH** | **30 Sep 19** | **Starting:** as above – best improvements we can get within limitations imposed by CLA done.  However, work on the back-end of the template must be done again given mix-ups within OCHA.  Can now be supported / promoted amongst cluster membership. | **OK** |
| **2 Inform the HC/HCT’s strategic decision-making** | **24** | Analysis highlighting geographic or programmatic gaps is regularly updated, easily accessible, and discussed during coordination meetings |  |  |  | 1. No analysis is currently possible. | 241 | Ensure the first gap analysis for the October meeting (coverage and programmatic gaps of the WASH Cluster) based on the outputs of DA’s mission, no later than Oct. 2019 | HB | **MEDIUM** | 15 Oct 19 | **Ongoing:** 4W digester allows for basic gap analysis (at national level) with the data available in the 4W – must be crossed against assessment framework aspects for ‘real’ gap analyses. | **OK** |
| **3 Plan and implement cluster strategies** | **31** | A wash response plan has been jointly agreed, etc… |  |  |  | HRP currently in place | n/a | No Action Required | n/a | n/a | n/a | n/a | n/a |
| **3 Plan and implement cluster strategies** | **32** | WASH standards and guidelines for humanitarian response have been developed and agreed by partners and are based on national standards where applicable (or global otherwise) with consideration made for the local context. |  |  |  | 1. No reference document (SOF, Guia technical y operational) exists for the WASH Cluster allowing to develop harmonized approaches / minimum WASH packages / quality monitoring systems. It is urgent to develop a reference document for the WASH cluster partners to support the implementation of the HRP. 2. **Realistic** minimum packages (including sets of intervention, minimum items / kit to be supplied) must be defined, costed and agreed by the WASH cluster partners for 1) priority HCFs depending on their level, in agreement with the Health Cluster, 2) schools in agreement with the Education Cluster (see proposal Education cannot wait); and to support nutrition programs. Hygiene Kits for households must be standardized | **321** | **Agree with partners on minimum packages of intervention in institutions** | **HB** | **VERY HIGH** | **22 Aug 19** | **Ongoing; drafts for HC and schools elaborated and shared with OPS and education cluster. A group is working on the hygiene kit minimum package** | **No ready.**  **Drafts to be shared with GWC.**  **Will be discussed**  **Deadline to be shared final package 10 Sept.** |
|  | **322** | **Develop a SOF (Guia operacional y technical) for the WASH cluster (task to be implemented by the SAG members)** | **HB** | **VERY HIGH** | **22 Aug 19** | **Ongoing; Draft n construction, minimum package for HC and schools in progress shared with health and education clusters. Pending meeting of 03/09** | **Not ready.**  **Deadline to be shared final package 10 Sept.** |
| **4 Monitor and evaluate performance (response)** | **41** | Regular communication information product are distributed covering:   * Tracking of progress against strategic /plan indicators * Tracking of funding status of overall cluster | N/A |  |  | No system in place, except the one established by OCHA. The WASH cluster must develop its own system to track funds (based on the South Sudan tool that has been shared). | 411 | Monitor the implementation of DA’s workplan based on the IM Framework, alert GWC in case of any bottle neck identified in the implementation (see IM framework and WP) – Continue to ensure congruence between the HAC and HRP reports, and alert in case of discrepancies. | DA | **HIGH** | 30 Sep 19 | **Ongoing:** 4W digester automatically calculated both the HRP and the HAC indicators in a consistent way. One gap to make the database align with UNICEF SitReps is to ensure UNICEF data is actually in the 4Ws.  Remaining: fund tracking – provisionally inserted in OCHAs access tracking tool. Based on that to be updated regularly – TBD. |  |
| **4 Monitor and evaluate performance (response)** | **42** | Mechanism in place to monitor the quality of WASH services delivered to the affected population against established standards (relevance, reliability, safety and quality of WASH services) |  |  |  | 1. No system in place and no system can be developed as long as there is no SOF agreed by the partners. 2. Considering the situation, the needs and the very low capacity of the WASH partners, prerequisites have to be ensured before a quality assurance system for the response is set up (development of SOF, strengthening of the capacity of the partners, scaling up of the response). 3. The first priority for the WASH cluster is to scale up the delivery of urgent material / items for HYDROVEN and priority hospitals (through simple rapid and direct implementation for UNICEF) based on requests that must be agreed and realist, but not necessarily questioned in detail. Direct post-distribution monitoring must be set-up. | 421 | Agree with UNICEF post-monitoring distribution mechanism | HB | **MEDIUM** | 15 Nov 19 | Not started | Not started (Kit monitoring group must also develop PMD) |
|  | 422 | Develop a quality assurance system for the WASH cluster response, in agreement with UNICEF. | HB | **MEDIUM** | 31 Dec 19 | Not started | Not started |
| **4 Monitor and evaluate performance (cluster coordination)** | **43** | The performance of the cluster coordination is monitored based on the the WASH Cluster MR and OCHA CTMs (alternatively CCPM) |  |  |  | 1. The formal monitoring of the cluster performance is not a priority for this year. 2. However, A monthly review of the progress of the current work plan must be organized by UNICEF RO and the GWC until the end of the year | **431** | **Monthly review of progress of the current work plan in coordination with CAST** | **UNICEF RO** | **HIGH** | **monthly** | **pending** | **Done** |
| **5 Build national capacity in preparedness and contingency planning** | **51** | Hazard identification, risk assessment and risk monitoring is undertaken as part of the Humanitarian Programme Cycle or on a needs basis |  |  |  | 1. KIIs show that the capacity of the Civil Protection and the Venezuelan Red Cross is limited to respond to emergencies. Risk based programming is not part of the Venezuelan culture, and the humanitarian organizations in Venezuela have limited capacity to develop and operationalize risk based contingency plans. 2. For the WASH sector, a simple and limited contingency plan should be prepared based on the current response capacity of the WASH partners, while this capacity is developed. The plan should include: 1) agreement and development of joint sector initial assessment mechanisms (who will do what and where), 2) development of minimum contingency stock (at least a mapping) to trigger the response in the WASH sector for an initial number of limited beneficiaries (25’000 to 30’000 persons?) and 3) Stand-by PCAs between UNICEF and the partners having the biggest capacity in the country | 511 | Develop minimum contingency plan in close coordination with UNICEF WASH Section | HB | **MEDIUM** | 30 Nov 19 | Not started | Not started. D. Simon had started something with Angel |
| **5 Build national capacity in preparedness and contingency planning** | **52** | Contingency plans exists for high risk or recurring disasters (for instance: flooding, cholera outbreaks, mass displacements) |  |  |  |  |  |
| **6 Support robust advocacy** | **61** | Critical WASH issues are identified and brought to the attention of relevant stakeholders |  |  |  | 1. Critical WASH issues are known by the decision makers: 1) staffing issues for coordination, 2) challenges to cooperate with Governmental agencies and centralization of the decisions, 3) lack of capacity of the WASH cluster in general, 5) resource mobilization, 6) Administrative bottlenecks to register international NGOs. 2. It is necessary to engage an immediate dialogue with the development stakeholders (donors), considering the magnitude of the needs and the complexity of the infrastructure sectors. The CAF has an office in Caracas. The WB and the IADB have no office in Caracas (to be confirmed) but should be involved in the earlier phases of the discussions. UNICEF, as a key humanitarian and development stakeholder, is well placed in the WASH sector to trigger a discussion. | 611 | Develop a 2-pager in English on behalf of the cluster partners summarizing the critical challenges faced by the WASH cluster partners, and based on the result of the capacity exercise allowing UNICEF Representative and CAST to advocate for a stronger involvement of partners and more resources | HB | **MEDIUM** | 30 Oct 19 | Not started | Not started |
|  | 612 | Support the UNICEF Representative and the Chief of the UNICEF WASH Programme to organize a consultation with key development donors on the financial needs to implement critical rehabilitation and avoid the collapse of the water and health infrastructures. This consultation process could be jointly organized with the UE (including ECHO) and PAHO | HB | **LOW** | 31 Dec 19 | Not started | Not started |
| **6 Support robust advocacy** | **62** | Advocacy initiatives are undertaken when required to communicate these WASH issues to key stakeholders (for instance: HCT, Donors, CLA, Government) |  |  |  | 1. Discussions with HIDROVEN (at programme or cluster levels) have not resulted in the development of a fluid and operational co-operation between HIDROVEN, UNICEF. A meeting between UNICEF Representative and the Minister oversizing HIDROVEN should be organized. 2. Regular meeting with HIDROVEN and initiatives to exchange information should be continued 3. A consolidated mapping of the capacity of the WASH cluster partners should be organized as a baseline information and to develop a strategy (and an advocacy strategy) for the WASH cluster based on a realist assessment of what the cluster partners can deliver. | 621 | Continue exchanging all type of initiatives with HIDROVEN (information, regular reporting of WASH cluster activities, face-to-face meetings…) on a monthly basis as a minimum | HB | **MEDIUM** | monthly | Planning a meeting for September. On 02/09 a face to face is planned with environmental health director (MoH) to do a joint meeting with HIDROVEN to discuss water quality issues. HIDROVEN invited to the technical WQ meeting but did not turn up. | Need to be proactive !!! |
|  | **622** | **Map the capacity of the WASH sector (as per DA work plan and the discussion held on August 8, 2019), including the output of the mapping exercise carried out by ECHO in Venezuela.** | **DA** | **VERY HIGH** | **31 Aug 19** | **Ongoing:** Form developed – delays in piloting with a few partners – best-guess categories to be reviewed tomorrow and form circulated.  Tests suggests takes 15 minutes – 1 week turnaround expected.  Limited to cluster membership. | **Please share updated material. Should be completed by next week** |
| **Accountability to affected populations** | **A1** | WASH cluster has conducted a training or workshop on AAP within the past year or AAP is a standing agenda item during coordination meetings |  |  |  | Opportunities exist to increase accountability mechanisms to the beneficiaries. While minimum levels of accountabilities should be defined based on the 5 minimum WASH commitments for the safety and the dignity of affected populations as well as based on the AAP module of the Global WASH Cluster Quality Assurance Tool, this thematic should be discussed and set up at the Inter Cluster Coordination (ICC) level (OCHA) in priority | A11 | Advocate to get an ICC training on AAP delivered by UNICEF Specialist of EMOPS | HB | **MEDIUM** | 31 Dec 19 | Not started | Not started |
| **A2** | When relevant and feasible, cluster reporting data is disaggregated by sex, age, geo areas or ethnic groups |  |  |  | N/A at this stage | n/a | No Action Required | n/a | n/a | n/a |  |  |
| **A3** | WASH cluster specific policy or guidance for the minimum level and means of communication with affected communities |  |  |  | To be inserted in the SOF |  | Include a minimum package for accountability in the WASH Cluster SOF to guide partners | HB | **HIGH** | 22 Au 19 | Not started | **Not started** |
| **26** | Specific cluster focal points for cross cutting issues have been identified |  |  |  | N/A at this stage (lack of WASH cluster capacity, should be developed at ICC level) |  | Advocate to get AAP focal point at OCHA level | HB | **MEDIUM** | 31 Dec 19 | Not started | Not started |